

# BROUGHTON EAST PARISH COUNCIL

## PARISH COUNCIL MEETING

The Meeting was held in the Parish Rooms, Field Broughton

Tuesday 10<sup>th</sup> May, 2016 at 7.30 pm.

**PRESENT:** Chairman L. Shrapnel; P.Cllr. D.Heaven; P.Cllr. M.Slater; C.Cllr. S.Sanderson

**IN ATTENDANCE:** C.Wilkin (Prospective Member) L Smyth (Clerk)

The Meeting commenced at 7.30 pm.

1. APOLOGIES

Received and accepted from PCSO H.Firth.

2. APPOINTMENT OF CLERK

L.Shrapnel introduced L.Smyth, welcomed her to the meeting and the Committee formally appointed her to the position of Clerk.

3. ELECTION OF CHAIRMAN.

L. Smyth (Clerk) Acting Chair. L.Shrapnel – Proposed by D.Heaven and Seconded by M.Slater. All agreed. L.Shrapnel formally appointed as Chairman.

4. ELECTION OF VICE-CHAIR.

L.Shrapnel in Chair. No proposals received.

5. NEW COMMITTEE MEMBER

L.Shrapnel noted there are currently two vacancies and introduced C.Wilkin, a prospective new member. C.Wilkin gave a brief summary outlining her reasons for wishing to become a member, and retired from the room whilst the committee deliberated. All members agreed to her appointment and C.Wilkin returned to the meeting and was welcomed onto the committee by the Chair.

6. ELECTION OF PLANNING SUB-COMMITTEE.

All Parish Council members present agreed their appointment to this Committee.

7. DECLARATIONS OF INTEREST AND DISPENSATIONS.

None Received.

8. MINUTES OF THE PREVIOUS MEETING – 22ND MARCH, 2016

The Minutes had been distributed and read prior to the meeting. Approval proposed by D.Heaven and seconded by M.Slater. All agreed.

9. MATTERS ARISING

1. White Moss Common

^ The letter to Mr Sanders confirming his appointment has been actioned.

^ M.Slater confirmed he has installed supports for the wooden tree guards. This is a work-in-progress.

2. Egg Puddingstone Cross Road.

S.Sanderson confirmed she has received a copy of the updated map.

MSr

10 REPORTS C.Cllr S.Sanderson gave the following two reports.

1. Information from County Council

- ▲ The Government have withdrawn their proposal for forced academisation of state schools.
- ▲ C.Cllr S.Sanderson has been appointed Chair of the Cumbria Strategic Waste Partnership.
- ▲ A copy of the updated map for Egg Puddingstone cross road has been given to V.Upton, and C.Cllr Sanderson will work in collaboration with her.
- ▲ Cartmel Town Initiative - Cumbria Highways are supportive and have received the LIP funding together with £5,000 from the local committee. The LIP funding from SLDC has a 12 month utilisation expiry period.
- ▲ The X6 bus will now be stopping at Ayside for a trial period. Users are being encouraged to use this service.

2. Information from SLDC

- ▲ **Kerbside recycling of plastic and cardboard** – Ulverston Town Centre, Kirkby Lonsdale and Milnthorpe are now receiving this service which is now provided to over 37% of properties in S. Lakeland. All properties to be serviced by February, 2017.
- ▲ **The Cumbria Strategic Waste Partnership**, comprising all six districts and the County Council, have agreed to work collaboratively and are setting new targets to achieve savings and income generation.
- ▲ **The South Lakeland Recovery Group** -
  - a) South Lakes Housing has started returning tenants to their homes.
  - b) Flood Forums are to be held – Backbarrow Primary School on 7<sup>th</sup> June, 2016 between 3pm-7pm. A follow-up public meeting will take place in July. Date to be confirmed.
- ▲ **Energy Efficiency** - Support for the communities wishing to improve is being extended for a further **two years**. New schemes have already been submitted.
- ▲ **Full Central Heating** – support is being offered to those without full central heating. Eden, Carlisle and Allerdale are bidding jointly for £1.14m split across the four Councils. Persons wishing to apply should do so as soon as possible. There is certain criteria to be met.
- ▲ **Housing improvement and Development** - £1m has been allocated for Kendal and other small sites in the Lake District National Park.
- ▲ **District Wards** - The Boundary Commission have issued proposals for changes to the Wards. Details are on the SLDC website. Responses are required by 18<sup>th</sup> July, 2016.

11 CORRESPONDENCE

See attached Appendix 1.

12. PARISH COUNCIL VACANCIES

With the appointment of C.Wilkin there remains one vacancy. The Chair requested members to consider suitable persons.

13 NORTH WEST CONNECTIONS - NATIONAL GRID CONSULTATION

No update.

14 GRANGE AND CARTMEL LAP

A meeting is scheduled for 28<sup>th</sup> June, 2016 at Cartmel Fell. L.Shrapnel and L.Smyth to attend.

15 WHITE MOSS COMMON

The first cut this year is due May/June.

16 HIGHWAYS MATTERS

Reported above at Mins.9.2 & 10.1

17 CARTMEL TOWN INITIATIVE

Reported above at Min.10.1

18 PLANNING APPLICATIONS

a) **High Hampsfell Farm**

This application was considered at the last meeting and a formal response issued by the due date, 5<sup>th</sup> May, 2016.

b) **6 Aynsome Manor Park**

The Committee inspected the plans for alterations to an ancillary storage building to form a new garden and a new wet room. The Committee supported the application. L.Smyth to respond by 3<sup>rd</sup> June, 2016.

LSh

19 **FINANCE**

1. **Presentation of the Accounts for the Financial Year 1<sup>st</sup> April, 2015 to 31<sup>st</sup> March, 2016.**

Approval proposed by D.Heaven and seconded by C.Wilkin. All agreed. L.Smyth to forward the Annual Return.

LSh

2. **Appointment of Auditor.** Clive Kendrick was appointed to this position for the current financial year. L.Smyth to write and officially confirm.

3. **Insurance renewal and CALC subscription.** L.Smyth to forward both cheques.

LSh

4. **Web-Site.**

LSh

L.Shrapnel noted it is the intention to post the Agendas and Minutes on the site. N.Mills has agreed to create the site. The cost to maintain will be £5.99 /month for the first year and thereafter £12/month. The data to be refreshed monthly. L.Shrapnel is to apply to the NALC £25,000 'Transparency Fund' for funding to run the website for 1-2 years. Applications may be submitted to March, 2017.

LSI

20 **RISK ASSESSMENT**

Deferred to the next meeting.

21 **COMMUNITY LED PLAN**

The Chair is holding a meeting on 4<sup>th</sup> June, 2016 at 11am in the Parish Rooms for interested parties, and will update the committee at the next meeting.

22 **INTERNAL DRAINAGE BOARD – LYTH VALLEY**

Nothing to Report.

23 **AGENDA ITEMS FOR THE NEXT MEETING**

None.

24 **CONFIDENTIALITY**

None.

25 **ANY OTHER BUSINESS**

L.Smyth distributed details of forthcoming training courses. Approval was given for her to attend the Clerk Training on 22<sup>nd</sup> June, 2016.

L.Shrapnel expressed her thanks and gratitude to N.Mills for his years of service.

26 **DATE AND TIME OF NEXT MEETING**

13<sup>th</sup> September, 2016 at 7.30 pm.

There being no further business the meeting closed at 8.30pm.

L.Smyth

Clerk to the Parish Council