

# BROUGHTON EAST PARISH COUNCIL

## PARISH COUNCIL MEETING

The Meeting was held in the Parish Rooms, Field Broughton

Tuesday 13<sup>th</sup> September, 2016 at 7.30 pm.

**PRESENT:** Chairman L. Shrapnel; P.Cllr. D.Heaven; P.Cllr. M.Slater; P.Cllr.C.Wilkin; C.Cllr. S.Sanderson

**IN ATTENDANCE:** Ian Price (Prospective Member)

L Smyth (Clerk)

The Meeting commenced at 7.30 pm.

27 APOLOGIES

None.

28 NEW COMMITTEE MEMBER

L.Shrapnel noted there is currently one vacancy and introduced Ian Price, a prospective new member who gave a brief summary outlining his reasons for wishing to become a member. He retired from the room whilst the committee deliberated. All members approved his appointment. I.Price returned to the meeting and was welcomed onto the committee by the Chair.

29 DECLARATIONS OF INTEREST AND DISPENSATIONS.

None Received.

30 MINUTES OF THE PREVIOUS MEETING – 10<sup>th</sup> MAY, 2016

The Minutes had been distributed and read prior to the meeting. Approval proposed by D.Heaven and seconded by M.Slater. All agreed.

L.Smyth was asked to bring hard copies of the Minutes to every meeting.

LSh

31 MATTERS ARISING

1. White Moss Common - Update

M.Slater noted the grass has been cut recently and tree guards have been installed.

2. Community Led Plan – 'Cartmel Valley Pathway' Working Group Report by L.Shrapnel.

Following the open meeting on 4<sup>th</sup> June, 2016 instigated by the BEPC Chair a working group was formed with the remit to look at the feasibility of creating a footpath from Field Broughton to Cartmel, thus providing a safe walking route.

This group, known as the 'Cartmel Valley Pathway Group' (CVP) met for the first time on 23<sup>rd</sup> June, 2016. This initiative is well supported by parishioners who have reported several 'near misses' between pedestrians and road traffic on the busy narrow lanes.

Although at this early stage this initiative may be seen as 'aspirational' the CVP have decided it is to be treated as a serious proposal and investigated in a thorough and positive manner.

L.Shrapnel outlined in detail:-

- ⤴ The Aims.
- ⤴ Possible Benefits.
- ⤴ Possible Routes.
- ⤴ Influencing factors.
- ⤴ Interested Parties.
- ⤴ The next steps.

In conclusion the CVP Group asked the Broughton East Parish Council to consider their report and provide feedback at the earliest opportunity as they wish to explore this idea with neighbouring parishes.

There is to be an open meeting in the Parish Rooms on 24<sup>th</sup> September, 2016 at 10.30 am to address landowners concerns and possible dangers.

David Gibson the Cumbria County Council 'Right of Way' Officer has agreed to attend the next Council Meeting in December. The Clerk to send a formal invitation.

To date there has not been much progress on the verges of wild flowers.

LSh

3. Grange & Cartmel LAP – Feedback.

▲ C.Cllr.S.Sanderson reported a poor attendance at the last meeting. Regarding the issue of 'Broadband' there has been a positive feedback but there remains a small percentage of local people who do not wish to avail themselves of the service. There is national lobbying in progress to assist in this matter.

▲ C.Cllr S.Sanderson reported maps marking out drains and gullies in the area have been distributed throughout Grange and Cartmel and Cumbria County Council are looking for people to inspect these locations and note drains/gullies that are missing or blocked. The deadline for this is the end of September, 2016. All marked maps to be returned to C.Cllr.S.Sanderson. There being no volunteer(s) to date L.Shrapnel will take this matter to the next CVP Group meeting to seek their assistance.

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▲ The Parish Flood Forum are holding a meeting on 24<sup>th</sup> November, 2016.

4. Financial Return 2015-2016.

L.Smyth confirmed the Audit has been completed. Unfortunately due to the rounding of figures on the Annual Return ( not permitted) the Parish Council have been fined £35 to cover the Audit administration fee. The invoice for this payment has not yet been received.

5. Auditor 2016-2017

L.Smyth confirmed C.Kendrick has accepted the position for the forthcoming year.

6. Insurance & CALC Subscription.

L.Smyth confirmed both the above amounts have been paid.

32 REPORTS

C.Cllr S.Sanderson gave two reports, attached as Appendix A and B.

33 CORRESPONDENCE

- a) See attached as Appendix C.
- b) Invoice for room hire. Paid.
- c) Catalogue of Christmas Decorations.

34 PARISH COUNCIL VACANCY.

Reported at Minute 28 above.

35 PLANNING APPLICATIONS

Broughton House – two applications for the erection of a Yurt and a Cabin. Both applications have been refused. The owner has the right to appeal to the Secretary of State by 29<sup>th</sup> September, 2016. The decision by the Planning Committee is in accordance with the wishes of the Parish Council therefore no further action is required.

36 FINANCIAL STATEMENT FOR THE PERIOD 1ST APRIL - 13TH SEPTEMBER, 2016

The Accounts were distributed at the meeting and noted and accepted. L.Smyth to distribute updated figures prior to the next meeting.

LSh

37 WEBSITE - UPDATE

Further to Min.19.4. N.Mills has offered to give his assistance in this matter, and has asked the PCC to confirm a number of issues. The following were agreed:-

1. The address will be – [www.broughtoneastpc.co.uk](http://www.broughtoneastpc.co.uk)
2. To use 'Fasthosts' at the following costs -
  - ▲ Domain - £ free for 1<sup>st</sup> year then £6.99 pa plus VAT.
  - ▲ Hosting - £2.50/month for 1<sup>st</sup> year – then £5/month plus VAT.
  - ▲ Website Builder - £4.99/month plus VAT.

L.Shrapnel to reply to N.Mills.

N.Mills has asked that we supply several jpg images of the parish to include on the site. I.Price volunteered to provide the items requested. Further, the Members were asked to consider other items they wish to be included on the site. L.Shrapnel agreed to look on existing parish sites for inspiration and to further the application to the 'Transparency Fund'.

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38 RISK ASSESSMENTS

Deferred to the next meeting.

39 AGENDA ITEMS FOR THE NEXT MEETING

None.

40 CONFIDENTIAL ITEMS

None.

41 ANY OTHER BUSINESS

The Clerk's fee for the coming three months was approved.

42 DATE AND TIME OF NEXT MEETING

1<sup>st</sup> December, 2016 at 7.30 pm.

There being no further business the meeting closed at 8.25pm.

L.Smyth

Clerk to the Parish Council